



Fundraising Code Senior Citizens Concern CLG

Proposal to adopt the Statement of Guiding Principles for Fundraising

The following documentation has been reviewed by the Board of **Senior Citizens Concern CLG**:

- 1 Resolution regarding the Statement of Guiding Principles for Fundraising
- 2 Donor Charter with Disclosure Statement
- 3 Feedback and Complaints procedure
- 4 Public Compliance Statement
- 5 Commitment to Standards in Fundraising Practice
- 6 Appointment of Fundraising Champion
- 7 Data protection Compliance Statement
- 8 Fundraising Information Pack
- 9 Policy on appointment of 3rd Party Agents for Fundraising
- 10 Fundraisers commitment Statement
- 11 Fundraising Management Policy
- 12 Fundraising Policy for evaluating/deciding on allocation of funds
- 13 Specific purpose Fundraising Plan for shortfall/surplus in Income
- 14 Advertising Standards Authority Regulation
- 15 Code of Conduct on Images and Messages
- 16 Volunteering Policy
- 17 Volunteer Pack with Volunteer Application Form and Induction Form
- 18 Unsolicited Fundraising Policy with disclosure statement
- 19 Cash and non-Cash Handling Procedures
- 20 Garda Permits requirements for fundraising
- 21 Fundraising Direct recruitment Code
- 22 Procedure for tracking and recording of donations including Donations register
- 23 Website data to include reference to statement and updated SCCCLG brochure and also link to Centre on Age Equality website
- 24 Staff Training Pack on Guiding Principles and Feedback/Complaint management

Following review of the Statement of Guiding Principles for Fundraising (ICTR 2008) and the Seven Steps to Sign-up to the Fundraising Principles, the Board is satisfied that **Senior Citizens Concern CLG** complies with the Statement of Guiding Principles for Fundraising.

It is therefore proposed that the Board adopt the Resolution regarding the Statement of Guiding Principles for Fundraising and sign up to the principles on the ICTR website. Following approval by ICTR, the Board will include a statement on compliance with the Statement of Guiding Principles for fundraising in the next Annual Report.

Reviewed by the Board of Directors of Senior Citizens Concern CLG and approved this 31st day of August 2017